

**2020 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Board of Trustees was held on February 26, 2020 at 7:00 p.m. at Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Present: Supervisor Gunning, Clerk Cody, Treasurer Rice, Trustee B. Hauck, Trustee Lannen, Trustee Mielke, and Trustee Woerle

**Approval of Agenda**

**Woerle moved Cody supported to approve the Agenda as amended, moving Closed Session to Item 8. Vote: Ayes: 7 Nays: 0. Motion carried.**

**Presentations**

**Public Hearings**

**Public Comment**

Open: 7:02 p.m.

Brian Morris, 1140 Eastwood Dr. – Commented on Board following through with what they said they would do.

Closed 7:03 p.m.

**Closed Session**

7:03 p.m.

**Cody moved Rice supported that the Board meet in closed session under Section 8(h) of the Open Meetings Act to consider written material from the Township's attorney that is exempt from disclosure by section 13(1)(g) of the Freedom of Information Act. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion Carried.**

7:38 p.m.

**Mielke moved Rice supported to come out of closed session. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion Carried.**

**Hauck moved Mielke supported that the Township shall continue funding for legal defenses in case number 18-cv-1334, not to exceed \$5,000, bringing the total approved funding to \$25,000. Should this cap be reached, the Township Board will receive an update for reconsideration. Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion Carried.**

**Reports/Board Comments**

**A. Planning Commission and ZBA updates by Community and Economic Development Director**

**B. Monthly Report (Township Manager)**

**C. Board Member Reports**

Cody –City of Mt. Pleasant updates

Hauck – Road Commission updates and Council of Governments

Lannen –Isabella County Commission updates, Council of Governments updates, Annual Road Commission/Township meeting updates

Mielke –Commented that completing the Census the State of Michigan receives both \$1800 per resident and also gains representation in Congress

Rice - Reminder that Winter 2019 real property tax payments may be made online or at the Township until March 2, 2020. March 3, 2020 settling with the County.

Woerle – Commented on Annual Road Commission meeting, also suggested consideration that Jameson Hall Remodel be part of the spring 2%

**Consent Agenda**

- A. Communications
- B. Minutes – February 12, 2020 - regular meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

Rice moved Hauck supported to approve the consent agenda. **Vote: Ayes: 7 Nays: 0. Motion Carried.**

**BOARD AGENDA**

**A. Discussion/Action: (Teall) Consider amends to Policy Governance Manual Township and Township Manager Job Description**

Recusal Cody – Conflict of interest

Lannen moved Woerle supported the approved amending the Policy Governance Manual and Township Manager Job Description . **Roll Call Vote: Ayes: Rice, Hauck, Lannen, Mielke, Woerle Nays: Gunning. Motion Carried.**

**B. Discussion/Action: (Teall) Policy Governance 2.2 Treatment of Staff**

Based on the interpretation and data, the Township Manager and management team complies with policy 2.2.

**C. Discussion/Action:(Board of Trustees) Policy Governance 3.2 Board Job Description Annual review and discussion by the Board.**

**EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE**

Open 9:05 p.m.

Pat Heitman, 911 Elizabeth Ct. – Commented on safety issues at corner of Isabella/Bluegrass Rd.

Pat Mayfield – Commented Admin Fees regarding Special Assessment for McGuirk Subdivision

Closed 8:36 p.m.

**MANAGER COMMENTS**

- Shared job openings
  1. **Accounting Specialist – Applications due 3/9/20**
  2. **Public Services Assistant – Applications due 3/30/20**
  3. **Part Time Seasonal – Applications due 3/30/20**

**FINAL BOARD MEMBER COMMENTS**

Gunning – Commented on having a special assessment district policy in place, commented on assessing assistant position being filled, and commented on relocation of CMU/Western Football game moved to Ford Field.

Cody – Reminder of Presidential Primary March 10, 2020.

Hauck – Sacred Heart Fish Fry starts this Friday.

Lannen – Commented on Roads and the open seat on the Planning Commission.

Mielke – Commented on Special Assessment 15% Admin Fee and asked if a plan was in place in if need be regarding the Coronavirus.

Rice – Reminder that taxes are due 3/2/2020.

Woerle – Mentioned possible gravel road projects for the Road Commission.

**ADJOURNMENT**

Rice moved Woerle supported to adjourn the meeting at 9:38 p.m. **Vote: Ayes: 7 Nays: 0.**  
**Motion carried.**

**APPROVED BY:**

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**Lisa Cody, Clerk**

  
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**Ben Gunning, Supervisor**

*(Recorded by Jennifer Loveberry)*